

Regular Meeting of the  
Assumption Parish Library Board of Control  
Wednesday, January 20, 2021  
4:30 p.m.

The Regular Meeting of the Assumption Parish Library was held in the Olivia Chenevert Meeting Room, located at 293 Napoleon Ave, Napoleonville, LA.

President, Warren Arboneaux, called the meeting to order at 4:30 p.m., and led the invocation and Pledge of Allegiance.

Library Board Members present were: Mr. Warren Arboneaux, President; Mr. T.J. Blanchard, Vice-President; Ms. Anthanette Thomas, Ms. Janet Landry, and Ms. Sandi Falcon. Ms. Jill Johnson was recorded as absent. Also present was Mr. Jared Boudreaux, Library Director. Mr. Warren Arboneaux stated for the record that a quorum was present.

- 1.) Mr. Blanchard offered a motion, seconded by Ms. Falcon, to approve the minutes for the previous meeting on December 16, 2020. Motion unanimously passed.
- 2.) Mr. Arboneaux offered a motion, seconded by Ms. Falcon, to move into executive session to discuss pay rate increases for employees at 4:40 p.m. Motion unanimously passed.
- 3.) At 4:50 p.m., Ms. Jill Johnson entered the meeting.
- 4.) At 5:12 p.m., Ms. Falcon offered a motion, seconded by Ms. Thomas, to move out of executive session. Motion unanimously passed.
- 5.) Mr. Blanchard offered a motion, seconded by Mr. Arboneaux, to approve the following raises starting on the next payroll period:
  - Hourly pay increase of 3.85% for Ms. Lenora Carter.
  - Hourly pay increase of 7.5% for Ms. Karen Heims.
  - Hourly pay increase of 6.83% for Ms. Claudette Hill.
  - Hourly pay increase of 6% for Ms. Beth Mabe.
  - Hourly pay increase of 3.4% for Ms. Mellisa Vining.
  - Hourly pay increase of 6% for Ms. Tamica Williams.Motion unanimously passed.
- 6.) Mr. Arboneaux offered a motion, seconded by Ms. Landry, to form a committee consisting of Ms. Sandi Falcon and Mr. T.J. Blanchard to pursue purchasing property in Bayou L'Ourse. Motion unanimously passed.
- 7.) Mr. Boudreaux presented several changes to the Personnel Policy. After a discussion on the wording of Section 2.05, Mr. Blanchard offered a motion, seconded by Mr. Arboneaux, to change the final sentence of Section 2.05 to read: "Clocking-in for another employee is strictly prohibited and will result in termination." The motion passed with 5 ayes and 1 nay from Ms. Thomas.

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- 8.) Mr. Arboneaux offered a motion, seconded by Ms. Falcon, to approve the remaining Personnel Policy changes with corrections to Section 6.02. Motion unanimously passed.
- 9.) Ms. Thomas offered a motion, seconded by Ms. Falcon, to table discussion of changes to the Library Board of Control Bylaws until the next meeting. Motion unanimously passed.
- 10.) Mr. Boudreaux officially let the Library Board know that he will be resigning as Library Director effective February 26, 2020. The Board Members expressed their disappointment in losing him as a Director and wished him the best on his future endeavors. It was decided an Interim Director would be named at a special meeting.
- 11.) Ms. Thomas asked Mr. Boudreaux to give his decision based on the Board's recommendation of rehiring dismissed employees at the previous meeting. Mr. Boudreaux explained that after consideration, he does not believe rehiring to be in the best interest of the Library.
- 12.) Mr. Blanchard offered a motion, seconded by Mr. Arboneaux, to adjourn the meeting at 6:18 p.m. Motion unanimously passed.
- 13.) The next Library Board of Control meeting will be a Special Meeting to take place on February 10, 2021 at 4:30 p.m.

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President

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Library Director