

Lenora Carter, Interim - Library Director
293 Napoleon Avenue
Napoleonville, LA 70390

Regular Meeting of the
Assumption Parish Library Board of Control
Wednesday, March 17, 2021
4:00 p.m.

The Regular Meeting of the Assumption Parish Library was held in the Olivia Chenevert Meeting Room, located at 293 Napoleon Ave, Napoleonville, LA.

President, Warren Arboneaux, called the meeting to order at 4:08 p.m., and led the invocation and pledge of allegiance.

Library Board Members present were: Mr. Warren Arboneaux, President; Mr. T.J. Blanchard, Vice-President; Ms. Jill Johnson, Mr. Jerry Carter, also present Ms. Lenora Carter, interim director and Ms. Leasha Walters. Ms. Anthanette Thomas, Ms. Janet Landry and Ms. Sandi Falcon was recorded as absent

- 1) Mr. Warren Arboneaux stated for the record that a quorum was present.
- 2) Mr. Arboneaux offered a motion, seconded by Mr. Blanchard, to approve the minutes from the special meeting presented on February 10, 2017. The Motion was unanimously passed.
- 3) Mr. Arboneaux welcomed new board member Mr. Jerry Carter.
- 4) Ms. Sandi Falcon arrived at 4:27, Ms. Anthanette Thomas Arrived at 4:35
- 5) Mr. Arboneaux presented several changes to the personnel policy with clarification from Ms. Carter in regards to wording and typos of pg. 4; section 2.08-B, pg. 6; section 2.12 and pg. 16; section 7.01. Mr. Blanchard offered a motion seconded by Mr. Arboneaux to make the changes.
- 6) Mr. Arboneaux presented a recap on the repairs of the Pierre Part Branch Library. The board deliberated how to move forward on the process due to the fact that there were no bidders on the project.
- 7) The Board discussed the only informal quote received which included findings of additional needed repairs.
- 8) The **Library Board** deliberated on whether to resubmit the bid the with the inclusion of the findings of new repairs or to move forward with seeking informal quotes on the original bid.
- 9) After deliberation the **Library Board** unanimously agreed to proceed in seeking three informal quotes **on the original bid with the** intent of seeking a separate bid or quote on the new findings of needed repairs
- 10) Mr. Blanchard offered a motion seconded by, Ms. Falcon to accept the bid of PM Lawn Care LLC. for grass cutting at the Napoleonville, Pierre Part, Labadieville and Belle Rose branches. Motion passed with 4 ayes and 2 nays from Mr. Carter and Mrs. Thomas.
- 11) Ms. Johnson offered a motion, seconded by Mr. Carter to enter into executive session to discuss applicants for the Library Director position. Motion unanimously passed.

- 12) Mr. Blanchard offered a motion, seconded by Mrs. Falcon to move out of executive session and re-enter into regular session. Motion unanimously passed
- 13) Ms. Falcon offered a motion, seconded by Mr. Carter to begin interviews via Zoom conferencing with applicants on April 7 and April 9 at 11:00 a.m. and 1:00 p.m. Motion unanimously passed
- 14) Mr. Carter offered a motion, seconded by Ms. Falcon to resume the applicants process with the deadline date of March 31, 2021. Motion unanimously passed.
- 15) Ms. Thomas asked for clarity of a statement from the last sentence of article number five from the February 10, 2021 board meeting. After discussion it was noted to be a typo. Mr. Arboneaux suggested to make the correction.
- 16) Mr. Carter offered a motion, seconded by Ms. Thomas to adjourn the meeting at 6:01 p.m. Motion unanimously passed.
- 17) The next library board meeting will be a special board meeting to take place on: **April 21**, 2021 at the Olivia Chenevert Meeting room at the Napoleonville Branch at 4:30 p.m.

President

Library Director

