

ASSUMPTION PARISH LIBRARY BOOK DONATION POLICY

Assumption Parish Library System Director have the right to accept or deny any donation based on library collection and discarding policy.

All donations accepted by the Assumption Parish Library System become the property of the Library, to be used as the Library Director best determines. As the Library is appreciative of the generosity of the community, no guarantees are made that books or other materials donated will be added to the collection. Explanations as to why a specific donation have or have not been added will not be provided to any member of the public.

We accept:

- New and gently used books, both hardback and paperback, both fiction and non-fiction, for children, teens, and adults
- DVDs and audiobooks

We do not accept:

- Textbooks
- Encyclopedias or other reference sets
- Condensed books, such as Reader's Digest
- Old dictionaries
- Used puzzles, games, or puzzle books
- VHS tapes, cassette tapes, CDs, or records
- Health, travel or technical books over 5 years old
- Magazines or newspapers
- Uncorrected proofs

In the interest of safety, we also do not accept:

- Books that have been stored in attics, cellars, garages, or basements
- Books in poor condition, including those that are yellowing, moldy, mildewed, water damaged, highlighted, or annotated
- Books that are infested with bed bugs, mites, etc.

When dropping off donations:

- Bring donations in boxes or plastic bags to circulations desks inside the library main building or branches
- Do not leave outside doors, on loading docks or in book drops
- We will **not** accept donations of over 50 books at one time

Adopted by Assumption Parish Library Board 3/15/2023