

Assumption Parish Library Board of Control

Regular Meeting

July 23, 2025

The Regular Meeting of the Assumption Parish Library was held in the Olivia Chenevert Meeting Room, located at 293 Napoleon Ave, Napoleonville, LA.

Mrs. Lenora Carter took roll call as presented:

Library Board Members Present:

- Mr. Jerry Carter (President)
- Mrs. Letonia H. Pierre (Vice President)
- Mr. Jimmy Leblanc
- Mrs. Carol T. Aucoin
- Mrs. Tara Dupaty Moland

Library Board Members Absent:

- Ms. Tonya Holloway
- Mr. Carl Franklin

Also, present was Mrs. Lenora Carter (Library Director) and Mrs. Leasha Walters (Office Administrator)

1. Mr. Jerry Carter called the meeting to order at 4:32 PM. Mr. Jimmy Leblanc led the invocation and pledge, followed by Mrs. Carol T. Aucoin, who led the Pledge of Allegiance in French.
2. Mrs. Carol Aucoin made a motion, seconded by Mr. Jimmy Leblanc, to approve the library board meeting minutes dated May 21, 2025. The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.
3. Mrs. Lenora Carter presented the Director's report, which included updates on the daily operations of the Assumption Parish Library, maintenance (Including the replacement of one HVAC unit each at the Bayou L Ourse and

Napoleonville Branch), programming, grants, 2024 audit management letter, and a proposed plan for upgrading or replacing computers in anticipation of the end of support for Windows 10 in October 2025.

4. The Board advised the Director to proceed with replacing circulation and office computers and upgrading patron computers to prepare for the end of support beginning in October 2025.

5. Mrs. Letonia H. Pierre made a motion, seconded by Mrs. Tara Dupaty Moland, to allocate board funds for purchasing flowers to express Condolences to Mrs. Desiree Johnson. The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.

6. Mrs. Letonia H. Pierre made another motion, seconded by Mrs. Carol Aucoin, to approve using board funds to purchase flowers to honor an employee's retirement. The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.

7. Mrs. Carol T. Aucoin made a motion, seconded by Mr. Jimmy Leblanc, to add the following board members to the Library Board Fund bank account: Mr. Carl Franklin, Mrs. Letonia H. Pierre, Mrs. Carol T. Aucoin, and Mrs. Tara D. Moland. The motion passed with the following votes: Yeas: 5, Nays: 0, Absent: 2.

8. Mrs. Letonia H. Pierre made a motion, seconded by Mr. Jimmy Leblanc, to approve the closure of all branches for the Fall staff meeting on August 21, 2025. The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.

9. Mrs. Letonia H. Pierre made a motion, seconded by Mrs. Tara D. Moland, to correct policy number 7.02 (sick leave) to reflect a change from 3.68 hours per pay period to 3.41 hours per pay period. The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.

10. Mrs. Tara D. Moland made a motion, seconded by Mr. Jimmy Leblanc, to remove the former branch manager of Napoleonville (Bonnie Martiny) from

processing and mailing board fund checks, transferring this responsibility to the new Napoleonville Branch manager (Mrs. Desiree Johnson). The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.

11. Mrs. Tara D. Moland made a motion, seconded by Mrs. Letonia H. Pierre, to rehire Mr. Rico James as Senior Library Clerk/Social Media Specialist Support Staff at a rate of \$15.25 per hour for 40 hours a week, effective June 30, 2025. The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.

12. Mrs. Tara D. Moland made a motion, seconded by Mrs. Letonia H. Pierre, to end the probationary period for part-time staff member Ms. Samyri Sims. The motion passed with the following vote: Yeas: 5, Nays: 0, Absent: 2.

13. Mr. Jerry Carter opened the floor for public comments. There were no public comments.

14. Mr. Jimmy Leblanc made a motion to close the meeting at 6:35 PM, seconded by Mrs. Tara D. Moland. The motion passed with the following votes: Yeas: 5, Nays: 2, Absent: 0.

15. Library Board President, Mr. Jerry Carter, announced that the next Assumption Parish Library Board Meeting will be held at the Olivia Chenevert Meeting Room, located at 293 Napoleon Ave., Napoleonville